



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Dear Candidate:

Thank you for considering a position on Student Council. As a Council member, you will represent Marvin Ridge High School as a leader within the school and the community. In addition, you will be a voice for your class, and will aid in making decisions regarding school events. You will play an active role in organizing and executing student-life activities, such as class events and service projects. You will also have opportunities to strengthen your leadership skills by attending leadership conferences.

Please read the Student Council application packet thoroughly, and reflect on your present and future time commitments. Being a member of Student Council is similar to being a member of a sports team for an entire school year. You must show up for weekly meetings, attend leadership conferences, participate in student-life events and conduct service projects. Your submission of the Student Council application packet demonstrates your commitment to Council, and that you agree to adhere to the expectations and policies of Student Council, Marvin Ridge High School, and Union County Public Schools.

To uphold the integrity of Council as an organization of student leaders, each member will be held accountable for attending weekly meetings, and participating in Student Council events. Regardless of your position on Council, each member is required to participate in a certain number and/or type of student-life and service events to remain on Council. Each semester, every member's participation records will be reviewed by the Class Secretaries and Council Advisors. If a member does not meet all of the accountability model requirements, has accrued too many unexcused absences, and/or does not fulfill all that is required of them in their position, then they will be removed from Student Council.

When applying to be a member of Council, each applicant must choose their appropriate participation level and meet the necessary qualifications to apply or run for that position.

MRHS looks forward to working with you on implementing student-life activities that instill spirit and pride in our school and exemplify our school's vision to "... provide a diverse educational experience which will empower our students to succeed as citizens in a changing global community."

***When printing this application, do not print front and back. To avoid formatting issues, open this document using Adobe viewer. Do not open and print this application using Google PDF viewer.**



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

APPLICATION PROCESS and POSITION QUALIFICATIONS FORM:

1. All interested applicants must complete all necessary forms in this packet and return the completed application packet to the MRHS Main Office with all required documents in the correct order as outlined in the application packet checklist, no later than 3:30 pm on Wednesday, September 11th, 2019. Any incomplete application packets received will not be reviewed, and will disqualify the applicant from serving on Student Council. It is strongly recommended that you submit your application packet early, as late applications will **NOT** be accepted under any circumstances.
2. Applicants are required to attend an interview session following the application submission due date. Applicants will be disqualified if they do not attend the interview session. During the session, applicants will respond to an essay prompt first, and then be called to interview one at a time with Council Advisors and current Body and/or Class Officers. The interview session will take place on **Tuesday, September 4th, 2018 from 3:00 pm – 5:00 pm in room E-205**. Applicants should plan to arrive immediately following the end of the school day to check in and for the essay portion of the session to begin promptly at 3:00 pm.
3. Following the interview session, applications will be reviewed, and the candidates who qualify will be offered a position on Council. The interview and teacher recommendations will be scored, and considered with other components, such as discipline, to determine whether an applicant will be accepted to Council. Applicants will be notified of their acceptance status and candidacy to a specific Officer position via posting outside room E-205, and all decisions are final. Those applicants who are not accepted, may re-apply next year.
4. All applicants who are accepted are required to run for a Class Officer position. Applicants will indicate their choice of Office using a rank/order system outlined on page 7 of this application packet. A rank-choice voting system will be used to determine the candidates for each Office based upon each applicant's ranking for themselves in relation to the self-ranking of other applicants. Applicants will be notified of their candidacy to a specific Office via posting outside room E-205, and all decisions of candidacy are final.
5. As candidates for Office, the applicants can campaign following the guidelines outlined in the Election Campaign Agreement Form. Elections will be held during the month of September on a day determined between Council Advisors and Administration. A primary election to nominate candidates to Office may be used to narrow the choices if there is an unusually high number of candidates for an Office before the general election takes place. A special run-off election may occur following the general election if no candidate wins a majority of votes.

I have read, understand, and will fully comply with all the terms and conditions specified in the Application Process and Position Qualifications Form above.

Student Name: _____ Date: _____
Student Signature: _____ Date: _____
Parent/Guardian Name: _____ Date: _____
Parent/Guardian Signature: _____ Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Student Council Position Roles and Responsibilities:

Each Class-level President shall hold and carry-out the following duties and responsibilities:

- a. Creating meeting agendas, and facilitating bi-monthly class meetings
- b. Meeting twice a month with student body officers
- c. Attending all student council and class meetings.
- d. Attending council, class and school events
- e. Informing students of all student council and class events
- f. Participate in service projects
- g. Chair or serve on a subcommittee as implemented throughout the school year.
- h. Attending, and actively involved in the planning and implementation of the NCASC State and/or Western District Leadership Conference if MRHS is the host school
- i. Prepare and deliver a speech at Graduation (12th Grade President only)
- j. Perform the duties of Vice President, Secretary, and/or Historian in their absence when necessary
- k. Perform additional duties as needed and assigned by the Council Advisor(s) and/or Administration

Each Class-level Vice President shall hold and carry-out the following duties and responsibilities:

- a. Attending all student council and class meetings.
- b. Assist the Class President in preparing for and conducting class meetings
- c. Meeting twice a month with student body officers
- d. Attending council, class and school events
- e. Informing students of all student council and class events
- f. Participate in service projects donations
- g. Chair or serve on a subcommittee as implemented throughout the school year.
- h. Attending, and actively involved in the planning and implementation of the NCASC State and/or Western District Leadership Conference if MRHS is the host school
- i. Prepare and deliver a speech at Graduation (12th Grade Vice President only)
- j. Perform the duties of President, Secretary, and/or Historian in their absence when necessary
- k. Perform additional duties as needed and assigned by the Council Advisor(s) and/or Administration



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Student Council Position Roles and Responsibilities cont.:

Each Class-level Secretary shall hold and carry-out the following duties and responsibilities:

- a. Attending all required student council, officer and class meetings.
- b. Keeping attendance records at all student council meetings – an accurate, legible, and well-organized hard-copy of attendance must be maintained
- c. Maintain the confidentiality of all members' attendance and accountability records, keeping such records safe and private, and not discussing by any medium of communication the details of such records with other members or non-members. Details may only be discussed with the member(s) the documentation pertains to, the Student Body Secretary if needed, and the Council Advisor(s)
- d. Submitting attendance logs when requested to the Student Body Secretary to be organized into a journal or binder, and to be presented to the Council Advisor(s) upon request
- e. Keeping a record of minutes, which includes the specific details of all activities during all student council meetings
- f. Submitting the record of minutes when requested to the Student Body Secretary to be organized into a journal or binder, and to be presented to the Council Advisor(s) upon request
- g. Communicating regularly with ALL necessary student council members, and keeping a hard-copy and/or written record of all digital communications to be organized into a journal or binder, and to be presented to the Council Advisor(s) upon request
- h. Meeting twice a month with student body officers
- i. Participate in and attend council, class and school events
- j. Informing students of all student council and class events
- k. Participate in service projects
- l. Attending, and actively involved in the planning and implementation of the NCASC State and/or Western District Leadership Conference if MRHS is the host school
- m. Prepare and deliver a speech at Graduation (12th Grade Secretary only)
- n. Perform the duties of President, Vice President, and/or Historian in their absence when necessary
- o. Perform additional duties as needed and assigned by the Council Advisor(s) and/or Administration

Each Class-level Historian shall hold and carry-out the following duties and responsibilities:

- a. Attending all required student council, officer and class meetings.
- b. Collaborating with other class historians to capturing highlights of all class events
- c. Capturing highlights through the use of photography and/or video all student life activities and events
- d. Maintaining and updating the Student Council Bulletin Board each month, and provide photographs and other information to affix to the Board
- e. Creating and implementing advertising campaigns for Council- and Class-sponsored events
- f. Creating and implementing fund-raising campaigns for Council- and Class-sponsored events
- g. Reach out to local business owners and community leaders to acquire promotional items to use for event prizes, and writing "Thank you" notes to those who donate
- h. Collaborating with the Student Body Historian on creating the student council scrapbook/annual product
- i. Meeting twice a month with student body officers
- j. Participating in homecoming events
- k. Participate in service projects
- l. Informing students of all student council and class events
- m. Participate in, and attend council, class and school events
- n. Attending, and actively involved in the planning and implementation of the NCASC State and/or Western District Leadership Conference if MRHS is the host school
- o. Prepare and deliver a speech at Graduation (12th Grade Historian only)
- p. Perform the duties of President, Vice President, and/or Secretary in their absence when necessary
- q. Perform additional duties as needed and assigned by the Council Advisor(s) and/or Administration



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Student Council Position Roles and Responsibilities cont.:

Each Council/Class Representative shall hold and carry-out the following duties and responsibilities:

- a. Attending all student council and class meetings.
- b. Attending and assisting with class events and service projects
- c. Assessing student interest and providing feedback at student council and class meetings
- d. Informing students of all student council and class events
- e. Serve on a subcommittee as implemented throughout the school year.
- f. Attending, and actively involved in the planning and implementation of the NCASC State and/or Western District Leadership Conference if MRHS is the host school
- g. Participating in three or more Council- and/or Class-sponsored events each semester, with one event per semester being from a different Class
- h. Complete additional duties as assigned by Student Body Officers, Class Officers, Council advisors, and/or administration

The failure of any Class Officer or Council Representative to perform any of the specified or additional duties required by the position may result in any or all of the following: a verbal/written warning, probation, a conference with the Council advisors and the Assistant Principal in charge of Student Life for dismissal from the Office held or Council entirely.

All members of Student Council must adhere to the policies and procedures throughout the entire year. If at any time a member does not meet this expectation, a determination will be made as to whether or not they will continue to serve on Student Council and in what capacity, if any. If removed from the Council during the current school year, a member may apply the following year. However, admission to Council is not guaranteed for any applicant regardless of any previous affiliation with Student Council.



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Student Council Position Roles and Responsibilities:

Expectations of Class Officers and Representative Positions and Required Meetings: Class Officers will meet every Tuesday morning at 7:15 am with Council and/or Class-level advisors. Representatives will meet every Thursday morning at 7:15 am with Council and/or Class-level advisors. Officers will meet with all representatives at least twice a month to plan and help with class activities. Two or more Class Officers must attend every Class-sponsored event they organize. The decision of which officer will attend each event will be left to the four officers, excepting instances of disagreement, in which the decision will fall to Council advisors. Each officer and member of Council has specified roles and responsibilities as outlined on the previous pages, but additional duties may devolve upon them as required by the Student Body Officers, Council Advisors or Administration. All Student Council Officers must maintain exemplary work habits, remember to act as leaders in all areas of the school – both in the classroom and out, and be role models not only to the student body of Marvin Ridge, but also to the Student Council Representatives. Failure to perform any of the duties required by the position held will result in a conference with the Council Advisor(s) and the Assistant Principal in charge of Student Life and could result in probation or dismissal from the Office or position held or Council entirely.

I have read, understand, and will fully comply with all the terms and conditions specified in the Roles and Responsibilities Section (pg. 3-6).

Student Name:_____	Date:_____
Student Signature:_____	Date:_____
Parent/Guardian Name:_____	Date:_____
Parent/Guardian Signature:_____	Date:_____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Student Council Applicant Basic Information

Applications must be turned into the MRHS Front Office by
Wednesday, September 11th, 2019 at 3:30 p.m.

Name: _____ **T-Shirt Size:** _____

Student Email: _____

(Please print legibly, and use an email (non-UCPS) that you check on a daily basis, including during the summer. This should not be the UCPS email address or a parent email address.)

Directions: Please complete the information below regarding your other current or planned extra-curricular activities (other clubs, sports, band, theatre, work, etc...). Do not include Student Council.

Name of Extra-curricular Activity	1 st or 2 nd semester or year-long	Your Position	Name of Advisor, Coach, Supervisor	Meeting Dates, Times, and Frequency

What previous high/middle school did you attend? _____

Were you a member of your previous high/middle school's Student Council? Yes No

If you were a member of Student Council, what position did you hold? _____

Have you attended any leadership conferences? If yes, please list them with the dates attended

Select the position you are applying for below:

All freshman applicants are required to run for a Class Officer position. Reflect carefully on the responsibilities of each Office when ranking your choices. Rank/order the choices below using 1-4 to indicate your preference. Ranking a position 1 indicates the strongest interest. Candidates not elected to an Officer position will become representatives.

Position	President	Vice President	Secretary	Historian
Rising Freshman				

*Applicants new to MRHS (10th – 12th grades) do not run for an officer position. Officer elections for 10th – 12th grades are held in the Spring.

Current Class Schedule: 2019-2020

Period/Day	First Semester		Second Semester	
	Teacher	Class	Teacher	Class



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

Recommendations:

All applicants will be required to obtain four teacher recommendations. If less than four recommendations are received, the application is incomplete, and the applicant will not be eligible for Student Council. All recommendations must come from a MRHS teacher the applicant has for the 2019-20 school year. Recommendations are preferred to come from each of the four core subject areas (1 recommendation from English, 1 recommendation from Science, 1 recommendation from Social Studies, and 1 recommendation from Math). However, if the applicant's fall schedule does not allow for this, teacher recommendations from elective courses are permissible. If additional recommendations are received in the same core area, only one will be used unless the applicant is granted permission by the Council advisor. Teachers may not write more than one letter of recommendation.

Recommendations will be completed electronically by the teachers selected by the applicant. All applicants must submit the teacher recommendation request page in order for student council advisors to send the request electronically to the teachers selected. Students do not collect recommendations from teachers. Recommendations received by students will be considered void. All teacher and advisor recommendations are held in strict confidence and will only be viewed by the Student Council advisors, and when appropriate Marvin Ridge High School administrators. Teacher and advisor recommendations are not subject for review by students or parents in any circumstances.

I have read, understand, and will fully comply with all the terms and conditions specified in the Recommendations Section above.

Student Name: _____ Date: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet
Marvin Ridge High School

Teacher/Advisor Recommendation Request Sheet

All applicants must complete the information below, and submit this sheet in order for student council advisors to send the request electronically to the teachers selected below. The teachers listed below must be from the current 2019-20 school year. **Please print the information below legibly.**

Teacher Recommendation #1:

Teacher Name: _____ Course Taken: _____

Teacher Email: _____

Teacher Recommendation #2:

Teacher Name: _____ Course Taken: _____

Teacher Email: _____

Teacher Recommendation #3:

Teacher Name: _____ Course Taken: _____

Teacher Email: _____

Teacher Recommendation #4:

Teacher Name: _____ Course Taken: _____

Teacher Email: _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

ELECTION PROCESS AGREEMENT FORM

Class Officer Positions:

1. Class Officer positions will be elected at the end of the Student Council campaign week, or other time as determined by Council Advisors and Administration
2. Class Officer positions are determined by a plurality of the popular vote of their class, and applicants will be considered for a class representative position if not elected into office.
3. Anyone that becomes a Class Officer should consider their affiliation with other MRHS groups and the time they must commit. All members of Student Council are expected to be effective managers of their time and commitments.

Class Representative Positions:

1. Any applicant that is not elected to a Class Officer position, and meets the application eligibility requirements will be admitted to Student Council as a class representative.
2. Anyone that becomes a class representative should consider their affiliation with other MRHS groups and the time they must commit. All members of Student Council are expected to be effective managers of their time and commitments.

Once the application period has ended, an interview and essay writing session will take place for new/transfer (non-veteran) applicants. The interview session will be held after school from **3:00 – 5:00 pm on Tuesday, September 4th, 2018 in room E-205**. Following this session, all application components are reviewed and eligible students will be notified of their acceptance and candidacy to a specific Office via posting outside room E-205 by **September 14th, 2018**.

No student is guaranteed a position on Student Council and each student is offered an appropriate and equitable opportunity to demonstrate their eligibility for the position sought.

I have read and understand the election process for the 2019-2020 Student Council at Marvin Ridge High School.

Student Name: _____ Date: _____
Student Signature: _____ Date: _____
Parent/Guardian Name: _____ Date: _____
Parent/Guardian Signature: _____ Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

ELECTION CAMPAIGN AGREEMENT FORM:

Student to initial after each statement

- 1) I am allowed to hang up 6 poster size (22in x 28in) campaign posters in the MRHS Cafeteria. All posters must be approved by a student council advisor and put up before or after school hours.
_____ (Student Initials)
- 2) I will not distribute “gifts” of any kind during campaign/election week. Toys, gifts, school supplies, candy, etc... are considered bribes.
_____ (Student Initials)
- 3) I will not post, or allow the posting by my campaign supporters, any negative and/or inappropriate written or audio recorded comments, images, and/or videos of any opponents on any social media software application or other communication method.
_____ (Student Initials)
- 4) I understand that I am not allowed to create a fan page on social media sites.
_____ (Student Initials)
- 5) I will not post flyers on classroom or school walls, but I may distribute them to students. Flyers must be approved by a student council advisor.
_____ (Student Initials)
- 6) I understand that only I can wear a campaign t-shirt promoting my position.
_____ (Student Initials)
- 7) I will not participate in or encourage any other actions that will, or have the potential to, undermine or corrupt the election process in any way. This includes, but is not limited to voter intimidation and/or fraud.
_____ (Student Initials)
- 8) I understand that all campaign materials must be school appropriate, and that said appropriateness is at the discretion of Council Advisors and Administration.
_____ (Student Initials)

I understand that if I do not comply with, or in any way violate the campaign rules outlined above, I will be ineligible to hold an Officer position, and may be denied a position on Council depending on the severity of the violation.

Student Name: _____ Date: _____
Student Signature: _____ Date: _____
Parent/Guardian Name: _____ Date: _____
Parent/Guardian Signature: _____ Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

ATTENDANCE POLICY AGREEMENT FORM:

The success of events is predicated upon members frequently and consistently participating in the creation and implementation of those events, and attending Council- and Class-sponsored events. As such, the following attendance guidelines have been established to promote member commitment to Council:

- 1) Members will be removed from Council once they accumulate three unexcused absences during the current Council year
- 2) The accumulation of three tardies equal one unexcused absence
- 3) Tardy is defined as arriving to a meeting after the established start time to a maximum late arrival of ten minutes past the meeting start time. An unexcused absence is earned for arriving to a meeting ten minutes or more late
- 4) Four excused absences are permitted for the year, but all additional absences will count as unexcused. An absence is not considered excused unless documentation is submitted to the Class Secretary or Student Body Secretary
- 5) Members must contact the appropriate Secretary in all cases of absence, and the notice must be written or typed. Verbal notification is not valid.
- 6) Secretaries must be given 24 hours advance notice of an absence if the member has foreknowledge of their absence
- 7) Members must provide a written explanation of their absence and documentation to the appropriate Secretary within 72 hours of the absence, weekends excepted. Documentation will not excuse an absence after 72 hours have passed
- 8) All absences are categorized as unexcused until documentation is submitted, and such documentation is submitted within the allotted time-frame
- 9) Documentation is defined as any signed hand-written or typed note created by an individual of authority, who was present with the member, and who can attest to a member's whereabouts and activities during the day and time of the absence.
- 10) If documentation is provided to the appropriate Secretary, the following circumstances are categorized as excused absences (members are limited to four excused absences for the year)
 - a. Tutoring, college visits, and other matters relating to the member's academics
 - b. Appointments for visits to the doctor, dentist, or other medical professional
 - c. Illness
 - d. Summons to Court or jury duty
 - e. Military duty
 - f. Voting
 - g. Funeral service
 - h. Religious observation
 - i. Additional circumstances may be categorized as excused at the discretion of the Council Advisor(s) with accompanying and timely documentation
- 11) If the member was present in their first period class, but absent from a morning meeting on the same day, then the absence is unexcused
- 12) If the member is absent from school for a full or partial day, and the absence is categorized by the school as unexcused, the absence from the Council meeting or event is also categorized as unexcused

I have read, understand, and will fully comply with all the terms and conditions specified in the Attendance Policy Agreement.

Student Name: _____ Date: _____
Student Signature: _____ Date: _____
Parent/Guardian Name: _____ Date: _____
Parent/Guardian Signature: _____ Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

MEMBER AGREEMENT FORM:

- 1) I have read and will comply with the Student Council Attendance Policy. I have read and will comply with the following Meeting Attendance requirements:
 - a. General or All-Council meetings are held the first and third Thursday mornings of each month from 7:15 – 7:50 am in the MRHS Media Center. Attendance at All-Council meetings is required.
 - b. Grade- or Class-level meetings are held the second and fourth Thursday mornings of each month from 7:15 – 7:50 am in the MRHS classroom specified by the Class-level Advisor(s). Attendance at Class-level meetings is required.
 - c. All-Officers or Executive Board meetings are held the first and third Tuesday mornings of each month from 7:15 – 7:50 am in the Lead Council Advisor's classroom or other designated place. Class Officers meetings are held the second and fourth Tuesday mornings of each month from 7:15 – 7:50 am in the MRHS classroom specified by the Class-level Advisor(s). Attendance at All-Officers and Class Officers meetings is required.
 - d. Student Body Officers meetings are held the second and fourth Tuesday mornings of each month from 7:15 – 7:50 am in the Lead Council Advisor's classroom or other designated place. Attendance at Student Body Officers meetings is required.
 - e. Student Body Officers meetings will occur during days and times other than those specified above. All other meetings may occur during days and times other than those specified above.
- 2) In addition to the specific activities listed below in "a" and "b," I understand I must plan, participate in, and attend a certain number and type of student life events to remain on Council, and I will read and will comply with the Student Council Accountability and Participation Policy if accepted to Student Council.
 - a. I understand that if I am a rising senior, I will be required to water the senior garden for a week during the summer, and failure to do so will result in disciplinary action. Rising seniors will sign-up for a week shift with Ms. Every.
 - b. I understand that if I am a rising junior, I will be required to maintain (mulch, weed, etc...) the senior garden and round-about areas for 1-2 weeks during the school year, and failure to do so will result in disciplinary action. Rising juniors will sign-up for a shift with their Class Secretary.
- 3) I understand the Council Advisor(s) and MRHS Administration have complete authority to determine actions falling under the category of member misconduct, and to impose consequences at their discretion for instances of member misconduct. Further, I understand I can be removed from Student Council for instances of member misconduct that include, but are not limited to the following:
 - a. Undermines or disregards the principles, purpose, and function of Council
 - b. Violation of the Oath of Office by an Officer
 - c. Actions reflecting poorly on the position held, Council as an organization, and/or MRHS/UCPS
 - d. Any action violating any portion of the MRHS and/or UCPS student handbooks, and/or violating any portion of the MRHS Student Council Constitution and By-Laws
 - e. Any action involving the posting, liking, or forwarding of negative and/or inappropriate written or audio recorded comments, images, and/or videos on any social media software application or other communication method
 - f. Any action violating established classroom rules, expectations, policies, or other MRHS staff directives
 - g. Receiving detention, In-School Suspension, Out-of-School Suspension, and/or Expulsion from School
 - h. Absences from any required meeting(s), and/or tardies to any required meeting(s) or required workshop and/or conference
 - i. Violation of Election Process Guidelines, and/or involvement in voter intimidation and/or fraud
 - j. Falsifying, misrepresenting, or altering any portion of participation and/or attendance records, and/or other Council-related documents on the behalf of, and/or the benefit for one's self or another member
- 4) If I am dismissed from Student Council, I understand that I must have approval from the Council advisor(s) and meet the requirements to be allowed to apply for Council the following year. I understand that no person is guaranteed a position on Council regardless of the past affiliation with Student Council.
- 5) I understand that membership dues are \$25.00 per year to pay for individual association fees, and any costs relating to the operation of Student Council-sponsored events. Dues must be paid by September 30th, 2019, and can be paid using cash or a check made out to MRHS. Do not include dues with the application.
- 6) I understand that if I am elected as a Class Officer or Student Body Officer I must attend a leadership training session held at MRHS prior to the start of the following school year during the summer on the second Tuesday of August 2020. The session will run for 1-2 hours in the afternoon for Class Officers. This session is mandatory, with the date and time to be confirmed by the Council Advisors and Administration following the election of all Officers.
- 7) I understand that if I am elected as a student body officer or class officer, during the tenure of the Office, I must attend one of the following leadership conferences: Southern District, Western District or State Conference.

STUDENT NAME: _____ **DATE:** _____
STUDENT SIGNATURE: _____ **DATE:** _____
PARENT/GUARDIAN NAME: _____ **DATE:** _____
PARENT/GUARDIAN SIGNATURE: _____ **DATE:** _____



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

UCPS EXTRACURRICULAR POLICIES:

Extra-Curricular and Co-Curricular Activities Guidelines for Middle and High School Students

1. Any student who is charged with a felony or a Class I misdemeanor or is petitioned for an offense that would be a felony or a Class I misdemeanor if committed by an adult, will be removed from all current teams and/or activities for a minimum of twenty (20) school days, and will remain ineligible until such time as the courts render the findings in the case. Pleas of “No Contest” or as part of a deferred prosecution or “Prayer for Judgment Continued” (PJC) will be considered convictions for purposes of these guidelines. In the case of co-curricular activities, the student will attend class and complete work related to the class, but cannot represent the school in any manner during an extra-curricular component of the class. If there are mitigating circumstances, the student may request a review of the evidence surrounding the charge by the Superintendent or his designee. The student is ineligible to participate in extra-curricular activities until a final decision is rendered by the Superintendent or his designee.
2. Any student athlete who is convicted of a felony or is adjudicated delinquent for an offense that would be a felony if committed by an adult is barred from participation in interscholastic athletics for the remainder of his/her high school career per NCHSAA guidelines. Students involved in other extracurricular or co-curricular activities who are found guilty of a felony or are adjudicated delinquent for an offense that would be a felony if committed by an adult are not eligible to represent the school in such activities for the remainder of their high school careers. Students found guilty of a Class I misdemeanor or are adjudicated delinquent for an offense that would be a felony if committed by an adult are not eligible to participate in teams and/or activities for the remainder of the school year. These guidelines also apply to middle school students; however, eligibility is restored once the student first enters ninth grade per NCHSAA guidelines.
3. Any student charged with a Class II or III misdemeanor or is petitioned for an offense that would be a Class II or III misdemeanor if committed by an adult that takes place on school grounds, during a school sponsored event, or in the course of representing the school will be removed from all current teams and/or activities for a minimum of twenty (20) school days, and will remain ineligible until such time as the courts render findings in the case. Pleas of “No Contest” or as part of a deferred prosecution or “Prayer for Judgment Continued” (PJC) will be considered convictions for purposes of these guidelines. In the case of co-curricular activities, the student will attend class and complete work related to the class, but cannot represent the school in any manner during an extra-curricular component of the class. If there are mitigating circumstances, the student may request a review of the evidence surrounding the charge by the principal. Students found guilty of a Class II or III misdemeanors or are adjudicated delinquent for an offense that would be a Class II or III misdemeanor if committed by an adult are not Extra-Curricular and Co-Curricular Activities Guidelines for Middle and High School Students (Page 2 of 3) eligible to participate in teams and/or activities for the remainder of the semester.
4. Mitigating circumstances may include:
 - a. having no history of disciplinary problems;
 - b. having a significant amount of time pass since the student’s last disciplinary problem;
 - c. being a passive participant or playing a minor role in the offense;
 - d. reasonably believing the conduct was legal;
 - e. acting under strong provocation;
 - f. aiding in the discovery of another offender;
 - g. making a full and truthful statement admitting guilt at an early stage in the investigation of the offense;
 - h. displaying an appropriate attitude and giving respectful cooperation during the investigation and discipline process; or mitigating circumstances do NOT exist solely because of demonstrated prowess in a sport or activity or the potential of scholarships or grants in aid.
5. A second unrelated felony or misdemeanor charge or a juvenile petition for an offense that would be a felony or misdemeanor if committed by an adult, will automatically result in removal from all teams and/or activities for the duration of the school year.
6. Any student suspended out of school six (6) days (for a single offense) for high schools on block schedule or ten (10) days (for a single offense) for high schools on traditional schedule will receive a ten (10) school-day suspension from any extracurricular activity. Any middle school student suspended out of school for ten (10) days for a single offense will receive a ten (10) school-day suspension from any extracurricular activity. Per middle school sports guidelines, a second out-of-school suspension during the sports season will result in the student being removed from the team/squad for the remainder of the season.



2019-20 New to MRHS & Freshman Student Council Application Packet Marvin Ridge High School

UCPS EXTRACURRICULAR POLICIES: continued

Extra-Curricular and Co-Curricular Activities Guidelines for Middle and High School Students

7. National and state organizations, school clubs, and athletic teams with rules or by-laws that prescribe stricter consequences for student misconduct will supercede the above guidelines.
8. It is expected that all athletic teams will have team rules that address the off campus behavior of students/athletes regarding drugs and alcohol. These rules should outline consistent consequences that limit and/or prohibit participation by students/athletes involved in such activities.
Extra-Curricular and Co-Curricular Activities Guidelines for Middle and High School Students (Page 3 of 3)
9. Students who are found not guilty will be eligible for reinstatement to the team or activity immediately. Pleas of "No Contest" or as part of a deferred prosecution or "Prayer for Judgment Continued" (PJC) will be considered convictions for purposes of these guidelines, and students must serve the 20 day suspension from activities.
10. Students involved in co-curricular activities with a required extra-curricular component, such as band, chorus, vocational clubs, etc., will be given alternative assignments to avoid a negative impact on their academic standing in such classes.
11. Principals are asked to communicate and collaborate in dealing with such situations. This is especially important in charges and arrests involving more than one school. All schools are expected to follow these guidelines.
12. Students charged with crimes during the summer months shall be subject to these guidelines beginning the first day of the school year if the charges are still pending at that point.
13. Affected students and their parents will be informed in writing regarding all decisions and actions taken relative to these guidelines.
Revised 10/22/02
Revised 3/03/08
Revised 9/11/08

PARENTAL/STUDENT AGREEMENT FOR STUDENT PARTICIPATION IN UCPS EXTRACURRICULAR ACTIVITIES:

I, _____, permit my child _____
(Name of parent) (Name of child)

to participate in **Student Council** for the 2019-2020 school year. I understand that the club will have meetings outside of the instructional hours of the school day and may need to arrange for my child to be transported to or from school or other locations on days of club-sponsored activities and meetings.

My signature below confirms that I have read and understand Union County Public Schools **Extra-Curricular and Co-Curricular Activities Guidelines for Middle and High School Students**.

Student Name: _____	Grade: _____
Student Signature: _____	Date: _____
Parent/Guardian Name: _____	Date: _____
Parent/Guardian Signature: _____	Date: _____



2019-20 New to MRHS & Freshman Student Council Application Packet
Marvin Ridge High School

APPLICATION PACKET CHECKLIST FORM:

Please submit all of the following items to the main office in the order listed below in a
manilla envelope:

1. _____ Application Packet Checklist Form (pg. 16)
2. _____ Student Council Applicant Basic Information Form (pg. 7)
3. _____ Signed Recommendations Sheet (pg. 8)
4. _____ Teacher Recommendation Request Sheet (pg. 9)
5. _____ Signed Application Process and Position Qualifications Form (pg. 2)
6. _____ Roles and Responsibilities Form (pg. 3-6)
7. _____ Signed Election Process Agreement Form (pg. 10)
8. _____ Signed Election Campaign Agreement Form (pg. 11)
9. _____ Signed UCPS Extracurricular Participation Form (pg. 14-15)
10. _____ Signed Attendance Policy Form (pg. 12)
11. _____ Signed Member Agreement Form (pg. 13)