Automotive Fundamentals

*1st Semester 2018-2019*

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| Instructor | Email | Office Location & Hours |
| **Richard Webb** | richard.webb@ucps.k12.nc.us | Rm A103, Planning 3rd block |

## Objective:

Your child will learn basic knowledge of the automobile industry, along with personal and shop safety, ASE certification knowledge, vehicle components and operating systems along with understanding what happens when one of these components fail. Students will learn how to properly prepare a vehicle for service to prevent damage and understand the proper procedure for service write-up, complete the 3 C’s of a service write-up and tips on how to relay that information to the customer. At the end of this course your student will be prepared to properly perform what will be required of them as the time comes for them to journey into the exciting career of the automobile industry.

## Expectations and Goals:

It will be expected that each student be respectful of the shop, tools and other individuals at all times. It is imperative that safety is the number one priority in order to have a positive learning experience for all students.

Students will complete an SP/2 safety module earning them an Automotive Service Safety Certificate.

## Required Materials:

* Spiral Notebook
* Writing utensils (pens or pencils)
* Earbuds

## Optional Materials:

* Box of nitrile/latex free gloves
* Apron to keep clothes from getting dirty on shop days

## Grading Scale:

Classwork/Notebook-40%

Homework/Projects – 20%

Quizzes – 15%

Tests – 25%

**Canvas:**

The majority of assignments not completed on paper will be submitted on our learning platform, Canvas. Assignments can be submitted a variety of ways including, uploading files, typing into text boxes, and sharing Google documents/presentations. Students will be shown how to submit assignments on Canvas as needed. Individual assignments will indicate which method of submission on Canvas is expected. If students need a refresher or have questions, they can access the Canvas Student Guide for specific instructions. It is the student's responsibility to ensure assignments are submitted on time and to contact the instructor if there is a problem. Please note that student activity is logged while in Canvas so instructors will be able to see if the student opened the

assignment, if there was any activity including a log of student activities during on-line tests and quizzes. Students are not allowed to leave the testing window during assessments. Doing so is considered cheating and will be handled as set forth in the Porter Ridge HS handbook.

**NOTICE**: Although many assignments are submitted and graded in our learning platform, Canvas, the "final" grades shown may not be properly weighted and do not contain assignments that were not graded in Canvas. **For the student's official grades, please continue to access the parent portal through Powerschool.** Login information is usually sent home with the students at the beginning of the year, and should be the same as last year. If you need assistance accessing the parent portal, please contact the school.

**Tutoring:** Sessions will be available Tuesday, Wednesday or Thursday before school starting at 7:00am. Please contact me to schedule your time as needed.

## Contact:

**Please feel free to reach out to me at (704) 292-7662 or** [richard.webb@ucps.k12.nc.us](mailto:richard.webb@ucps.k12.nc.us) **anytime during the semester if you have questions or concerns about your child. My goal is to help your child succeed! I am looking forward to working together to ensure your child has the best year possible!**

**Thank you for all of your help and commitment! Go Pirates!!**

**Mr. Webb**

**CLASSROOM RULES**

1.  Be respectful to others at all times.

2.  Raise your hand and wait to be called on.

3.  Keep hands, feet, and objects to yourself.

4.  Clean up after yourself

5.  Stay on task

6.  If you have a question.....ask it!!!

I understand the classroom rules and I will conduct myself in such a manner that I will not interfere with the learning process or create hazards that may cause injury to myself or others while working in automotive related classes.

SIGN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Student*

SIGN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Parent*