Paragraph Formatting

**Directions:** Your assignment is to edit and format a student newsletter for your school. Following the instructions, edit and format the document below. Be sure to key your heading in the heading of your document.

1. Center the newsletter title, *The Social Studies TV Project Update*, in bold 24-point type.
2. Left-align *May 2000* and right-align *Volume 4, #3*.
3. In the first article, *The Big Four Became the Big Three*, make the following edits:

* Center the title in bold 14-point type
* Single space and left-align the text in regular 12-point type
* Indent the paragraph

1. In the second article, *TV Study to Be Televised*, italicize the title, *The Social Effects of Television in 1958*.
2. Use the spell check to make certain all words are spelled correctly.
3. Below the last article, type in the following article: *Paying for Noticeable Names*. Remember to:

* Key as accurately as possible the title and paragraphs in the box below
* Use correct keyboarding techniques
* Use word wrap to single space the paragraph
* Use spell check
* You do not need to include the box around the paragraph

## Paying for Noticeable Names

During the 1968 season, advertisers were careful to get full value for their investments by putting the names of their companies in the titles of programs such as *Lux Playhouse, The Dinah Shore Chevy Show*, and *Lawrence Welk’s Plymouth Show*.

**The Social Studies TV Project Update**

***May 2000 Volume 4, #3***

The Big Four Became the Big Three

We are all familiar with the ABC, CBS, and NBC networks, but a fourth “major” network helped turn television from a novelty enjoyed mainly by scientists and a few owners of sets in New York City into a popular entertainment medium enjoyed by millions of viewers across the nation. Indeed, in 1946 the DuMont Network broadcast ten of the twenty-one regular network programs. However, DuMont could not attract enough advertisers to stay in business and stopped broadcasting in 1956.

**TV Study to Be Televised**

The members of Ms. Roberta Romano’s eighth-grade social studies class hope their schoolmates and friends will watch the six o’clock evening news on WRAM-TV next Friday. Earlier in the afternoon, newscaster Warren Leonard will visit the class to interview students while preparing The Social Effects of Television in 1958 to send to the printers. The 96-page pamphlet will include statistics the students produced during their 16-week study of the influence of television programming on American society in 1958.