

Course Syllabus for Accounting 1

Accounting 1 introduces students to the world of business and accounting. Students will analyze basic accounting cycles, merchandising, and payroll systems. They will also analyze special accounting procedures, cash control, and banking activities. This course challenges students to analyze the ethical implications of certain accounting scenarios.

The Language of Business: For a business to properly function, effective methods of communication among owners, managers, and investors are essential. Accounting fills the need for a common language of business. It records and processes financial information into an easily accessible format that can be understood by any person in the business world.

This class is a North Carolina Workforce Development Program Area class with a **required state final exam**.

Upon completion of this course, the student will be able to:

- A. Understand the world of business and accounting
 - B. Understand basic accounting cycles
 - C. Understand payroll systems and tax records
 - D. Understand current business activities and procedures
-

As part of the Student-Teacher-Parent team, The Teacher will:

- Teach subject content and relate to today's world
- Provide extra assistance to student when needed
- Be available to parent to discuss student's progress

The Student will:

- Attend classes and be on time
- Be prepared and participate
- Complete all class assignments and quiz reviews

The Parent will:

- Keep an eye on student progress
 - Support teacher's classroom policies
-

Required Materials:

lined loose leaf paper
No. 2 Pencils
4 function calculator (extras in the room)

Rules of the Class & Discipline Agreement

Note: A severe discipline problem will be grounds for an immediate school office referral.

Class Rules

- ✓ Be prepared for class with notebook, calculator, and PENCILS. You will not be allowed to leave the classroom to retrieve any of these items once the bell has rung.
- ✓ Respect others and their belongings. Cooperate with your classmates.
- ✓ Respect your school, school materials, and your possessions.
- ✓ Be on time and in your seat when the bell rings.
- ✓ Be alert, listen carefully, and participate.
- ✓ Do not bring FOOD or DRINKS into class. Bottled water is allowed when seated at desks.
- ✓ Follow computer station rules.
- ✓ Cheating/Copying results in an automatic zero. No make-ups are allowed.
- ✓ Clean up after yourself. Place all trash in the appropriate trash receptacle.
- ✓ If you do not turn your assignment in when collected, I will not accept it at a later time.

Course Grade Requirements

Your course grade is based upon the following:

First 6-week Grading Period	25%	A = 100-90
Second 6-week Grading Period	25%	B = 89-80
Third 6-week Grading Period	25%	C = 79-70
Final exam	25%	D = 69-60
		F = 59 & below

Each 6-week period grade is based upon:

Chapter Quiz & Connect Quiz	50%
Classwork & Vocab Quiz	30%
Current Events	20%

Parents

Please send me an email confirming you have read the above information. (A very short note is fine)

I will save your email address for future communications.